



HOCKADAY
MUSEUM OF ART

302 Second Avenue East
Kalispell, MT 59901
Phone: 406-755-5268
education@hockadaymuseum.com

From Plains to Plateau:
Artistic Traditions of Northwest
Montana Tribes
Art Trunk Reservation

This trunk measures 14" high x 18" wide x 32" long and has recessed wheels.

The borrower agrees to be responsible for all contents of the trunk while on loan. Replacement of lost items and repair/replacement of damaged trunk or contents (other than normal wear and tear) while in the borrower's care will be charged to the borrower/borrower's school.

Borrower: _____ School: _____

Phone Number: _____ e-mail: _____

Address: _____

Cost: _____ Free use with a current Hockaday Museum of Art Education Membership.
_____ \$25 borrower's fee paid by Non-member school/group.

Education Trunks may be borrowed for up to two weeks.

Requested Dates: _____ to _____

Confirmed Loan Dates: _____ to _____	HMA initial & date
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Person who picked up trunk: _____ Date: _____

INSTRUCTIONS FOR BORROWER:

To protect and aid in the longevity of trunk contents please **use clean** cotton or nitrile **gloves** included in trunk **when unpacking** and **handling original art or historic items.**

Complete the trunk inventory enclosed with trunk guide both when you receive it and when you repack it to ensure that all the contents are intact and that you are not charged for damages that may have occurred prior to your use of the trunk. Let the Museum Education Department know immediately if any items are missing.

Date Returned: _____ Person who returned trunk: _____

FOR HOCKADAY USE – Date inspected _____ Contents Inspected by _____ Return Condition
