



## Food Vendor Frequently Asked Questions

### **When does *Arts in the Park* take place this year?**

AIP is open to visitors at Depot Park from 10am-6pm on Friday, July 12 and Saturday, July 13, and from 10am-4pm on Sunday, July 14, 2024.

### **When would I set up and take down my food trailer / booth?**

Food Vendors are invited to set up the evening before the festival, on Thursday, July 11 from 5-7pm. If this time doesn't work, with approval from Hockaday staff, vendors may set up before 10am on Friday, July 12. All vendors can leave their food trailers/booths throughout the event, as overnight security is provided each night. Food vendors can take down and pack up between 4-6pm on Sunday, July 14.

### **What is the booth fee to participate?**

All food vendors sized 10ftH x 20ftL and under will be charged \$150 total for all three days to participate. For every additional 5 feet of length of curb/booth space, vendors will be charged an additional \$30. This booth fee covers your space for the three-day festival as well as a 2x3 inch logo ad on the Hockaday's website and Arts in the Park visitor brochures.

### **When will I know if I'm accepted?**

All food vendor applicants will be notified of acceptance by **Saturday, April 20**.

### **If I'm accepted, when do I need to pay my booth fee by?**

Your booth fee must be paid by **May 1**. In the event of a food vendor's cancellation, refunds will not be provided after June 1<sup>st</sup>.

### **What permits do I need to participate in Arts in the Park?**

All food vendors must have a **current health department license**, which can be obtained with the Flathead County Health Department. Food vendors also need a **Food Vendor Permit with the City of Kalispell** – some may already have an annual permit, others may need a one-time event permit from the City. Please contact Kalispell Parks and Recreation for questions regarding a city permit: (406)-758-7718. These forms must be submitted to **Kalispell Parks and Recreation** prior to participation in the event. They will let us know who has submitted.

### **Who can I talk to if I have more questions?**

If any questions aren't answered here, please email [museumassistant@hockadaymuseum.com](mailto:museumassistant@hockadaymuseum.com) or call (406)-755-7268 and request to speak with Cam. We are happy to assist you!